



## **Vacancy for Consultancy**

### **Development/adaptation of a training manual on social dialogue in the informal economy**

**Empowering Women, Prosperous Nepal**

**Date of Publication: 01 July, 2025**

<b>Work Commence Date:</b>	1 August 2025
<b>Work Completion Date:</b>	15 September
<b>No of Days</b>	10
<b>Language Required:</b>	English/Nepali
<b>Location Work Area:</b>	Kathmandu
<b>Reporting to</b>	EWPN Project Unit and Project Coordinator, Employers' Council in Federation of Nepalese Chambers of Commerce & Industry – FNCCI

#### **I. BACKGROUND:**

##### **1. Thematic Introduction:**

Social dialogue plays a crucial role in strengthening economic and labor relations, especially in informal sectors where regulatory frameworks and worker protections are limited. Promoting meaningful dialogue between employers, workers and government contributes to more inclusive, equitable, and productive labor environments.

The Federation of Nepalese Chambers of Commerce & Industry (FNCCI), under the project “Empowering Women, Prosperous Nepal,” aims to strengthen institutional capacities in advancing social dialogue in the informal economy. As part of this initiative, FNCCI seeks to engage a qualified consultant to review the draft training manual on social dialogue from pedagogical perspective and co-facilitate the two-days training to the social partners.

#### **II. Project Background**

The Federation of Nepalese Chambers of Commerce and Industry (FNCCI), in partnership with the International Labour Organization (ILO), is implementing the Empowered Women, Prosperous Nepal (EWPN) initiative to promote inclusive economic growth by enhancing women's economic participation. The initiative aims to improve policy frameworks, institutional capacities, and support mechanisms that enable women, particularly those engaged in the informal economy, to access decent work and entrepreneurial opportunities.

As part of this broader objective, FNCCI is commissioning a consultancy to develop or adapt a comprehensive training manual focused on social dialogue within the informal economy. The purpose is to strengthen awareness, dialogue, and negotiation capacities between employers and informal workers, particularly women, by promoting equitable workplace practices, improving representation, and fostering mutual understanding.

The training manual will serve as a key tool to build capacity among stakeholders in selected provinces—Madhesh, Karnali, and Sudurpashchim—where informal economic activities are significant and women’s participation is high. These regions include:

- a. Madhesh Province: Agnisair Krishna Savaran, Janakpur, Birgunj Industrial Corridor

- b. Karnali Province: Birendranagar, Sanni Bheri, Narayan
- c. Sudurpashchim Province: Dhangadhi, Dipayal Silgadhi, Badimalika

### **III. DUTIES AND TASKS OF CONSULTANT**

- a. To review the draft training manual on social dialogue in informal economy and provide inputs from pedagogical perspective.
- b. To co-facilitate the two-days training on social dialogue in informal economy to the social partners.

### **IV. MAJOR DELIVERABLES**

- a. The draft training manual is reviewed and inputs provided from pedagogical perspective
- b. Training on social dialogue in informal economy delivered

### **V. PAYMENT MODALITY**

- a. Payment for consultancy services will be based on the assigned tasks. The consultancy fee shall be finalized through mutual agreement with the selected consultant.
- b. The detailed payment schedule and conditions will be specified in the contract between FNCCI and the consultant.

### **VI. REPORTING**

- 1. The consultant will report, in written form, to Mr. Gokarna Raj Awasthi, Director General ([fncci.dg@gmail.com](mailto:fncci.dg@gmail.com)) of FNCCI, Mr. Hari Paudel, Assistant Director of FNCCI ([hari@fncci.org](mailto:hari@fncci.org)), and Ms. Samyukta Bhandari, Project and Communication Officer [samyuktabhandari123@gmail.com](mailto:samyuktabhandari123@gmail.com) on the status and results of the assigned tasks under the given Terms of Reference (ToR).
- 2. Details on a reporting timeline will be defined by the Contract to be concluded between FNCCI and the Consultant.

### **VII. REQUIRED SKILLS, EXPERIENCE AND COMPETENCIES OF THE CONSULTANT**

- a. Minimum of a Master's degree in Social Sciences, Labour Studies, Public Policy, or related fields
- b. Proven experience in curriculum or training manual development, particularly in labor rights or informal economies
- c. Work experience in the governance sector for at least five years
- d. Sound understanding of social dialogue, gender equality, and informal sector dynamics in Nepal
- e. Fluency in written and spoken English and Nepali
- f. Ability to work independently and deliver within deadlines

### **VIII. APPLICATION**

Interested individual (national) with relevant expertise and proficiency in English and Nepali language, are requested to submit their (1) Cover letter explaining why you are the suitable candidate for this assignment, (2) expected fees and (3) CV. Applicants are requested to send the documents to [hari@fncci.org](mailto:hari@fncci.org) no later than 07 July, 2025 (Seven days from publication of the notice). Applications received after this will not be considered.

**Please indicate “Application: “Consultant for Training Manual Development – Social Dialogue in Informal Economy” in the subject line.**